



RAPHAEL ACADEMY

## Admission Procedure Guidelines

If you wish to apply for enrollment for your child at Raphael Academy, please follow these guidelines:

### 1. Discover what Waldorf education has to offer

Visit [www.camphillspecialschool.org](http://www.camphillspecialschool.org) to learn about special needs Waldorf education in North America. Visit [www.whywaldorfworks.org](http://www.whywaldorfworks.org) to learn about Waldorf education in general. Look on our website for Open House dates which is a great way to learn about our program.

### 2. Application, Supporting Documentation & Fee

Submit a completed *Application for Enrollment* along with a \$50 Application Fee (non-refundable). Also, please attach a copy of your child's most recent psychological and medical evaluations such as speech, vision, hearing and neurological. (Evaluations must be less than two years old.) If you don't have a current psychological evaluation, one must be performed and submitted to Raphael Academy within six weeks of the student's enrollment date.

### 3. Receipt of Records

Complete and send the *Parent Authorization for the Release of Program / School Records and Teacher Recommendation* form to your child's previous program / school. Raphael Academy must receive your child's records (including any current IEPs) prior to taking the next step. Copies of the aforementioned information may be submitted by the parent.

### 4. Class Visit

Each applicant will be scheduled for a three to five day class visit for further evaluation by the class teacher. If school is not in session at the time of application, an interview will be scheduled for you and your child with a school Faculty member.

### 5. Admission Decision

Once this process has been completed and a decision about the applicant's admission is made, the parents / guardians will be notified in writing.

### 6. Agreement to Enroll

If your child is invited to join the Raphael Academy, your prompt acceptance will be important. Upon agreeing to enroll your child, pertinent forms including an Enrollment Contract will need to be completed and applicable fees will be due.

Raphael Academy does not discriminate on the basis of race, age, color, creed, gender, sexual orientation, national or ethnic origin, or disability.