



RAPHAEL ACADEMY

## Admission Procedure Guidelines

If you wish to apply for enrollment for your child at Raphael Academy, please follow these guidelines:

**1. Discover what Waldorf education has to offer**

Visit [www.camphillspecialschool.org](http://www.camphillspecialschool.org) to learn about special needs Waldorf education in North America. Visit [www.whywaldorfworks.org](http://www.whywaldorfworks.org) to learn about Waldorf education in general.

Look on our website for Open House dates which is a great way to learn about our program.

**2. Application & Fee**

Submit a completed *Application for Enrollment* along with a \$50 Application Fee (non-refundable).

**3. Receipt of Records**

Complete and send the *Parent Authorization for the Release of Program / School Records and Teacher Recommendation* form to your child's previous program / school. Raphael Academy must receive your child's records prior to taking the next step.

**4. Interview – (If school is not in session at the time of application)**

Once the afore mentioned documents and application fee have been received by Raphael Academy, an interview will be scheduled for you and your child with the appropriate school Faculty.

**5. Class Visit**

In lieu of the interview described above, an applicant will be scheduled for a three day class visit for further evaluation by the class teacher.

**6. Admission Decision**

Once this process has been completed and a decision about the applicant's admission is made, the parents / guardians will be notified in writing.

Raphael Academy admits students of any race, color, creed and national or ethnic origin.

**7. Agreement to Enroll**

If your child is invited to join the Raphael Academy, your prompt acceptance will be important. Upon agreeing to enroll your child, pertinent forms including an Enrollment Contract will need to be completed and applicable fees will be due.