



RAPHAEL ACADEMY

Before and After Care Program Policy & Fee Schedule 2015-16

Before School Care Program hours are 8:00 am to 8:20 am every school day (unless announced in advance).

- The enrollment fee for the ***Before School Care Program is \$80.00 per month*** and is due on the first of the month for that month.
- If you need to use the **Before Care Program** on an occasional basis, the ***Drop-In Fee*** for students arriving ***before 8:20 am*** is ***\$3.00 per day***. You will be invoiced for the total amount of days used in a month at the end of each month.

After School Care Program hours are 3:00-5:00 pm Monday through Friday. (There will be no after care on early dismissal days as per the School Calendar).

- The enrollment fee for the ***After School Care Program is \$150.00 per month*** and is due on the first of the month. August will be prorated.
- If you need to use the **After School Care Program** on an occasional basis, the ***Drop-In Fee is \$8.00 per day, or \$5.00 an hour***. You will be invoiced for the total amount of days used in a month at the end of the month.

* You are required to sign the Before/After Care log indicating use of any Drop-In services.

Late Pick Up

- There is a \$5 per 5 minute late fee for children not picked up by 5:00 pm. You will be required to sign the log indicating any late pick up and the fee will be added to your monthly invoice.

Snacks

- If your child is enrolled in the After Care School Program, please remember to pack a snack for the afternoon.

Raphael Academy is happy to be able to bring you and your child quality care programs. We request that if you need to use any of the programs on a Drop-In basis, that you contact the school office with as much notice as possible to ensure that there is appropriate staffing to safely care for your child. Please note that we cannot exceed a ratio of four students to one staff member in the After School Program.