



RAPHAEL ACADEMY

SUMMER CAMP POLICY & FEE SCHEDULE

Thank you for applying to Raphael Academy's **2020 Summer Camp**. The program is designed to provide your child an opportunity to socialize with their peers while engaged in fun, creative, and educational programming. **We will offer camp Monday through Friday from 8:30am until 3:30pm for students ages 5-11 and 12-17. Two sessions will be offered: June 15th-26th and July 13th-24th.**

Location: Summer camp is held at Raphael Academy located at 500 Soraparu Street, NOLA 70130. Phone: 504-524-5955.

Fees: The cost of the program is **\$700** for two weeks, and **\$350** for one week. (Space is limited and placement to full-time participants will be given priority). Payment in full is due at the time of application and will not be refundable. Registration will not be considered complete until full payment is received.

Please fill out the attached application, outing permission and media consent documentation and return with your payment to reserve your child's place in summer camp. Below is our **Student Profile** describing who we feel will best benefit from the program. Individual aides, provided by the parent, will be considered if your child needs one-on-one assistance to be successful in the group. **A brief meet and greet before summer camp is recommended for students not currently enrolled at Raphael Academy to confirm that we can meet the needs of your child.**

Summer Camp Student Profile:

Summer camp will focus on enjoying the summer together with friends while engaged in activities such as swimming, the arts, weekly field trips, and drama. (Admissions are not based on academic ability.) Younger students will stay at Raphael Academy full-time during camp and will enjoy outdoor water play, circle time, arts and crafts, story time and a daily rest/relaxation period.

Summer camp classes will provide a lead teacher and an assistant per 8 students. Children are required to be independent in small group settings as we are unable to provide one-on-one assistance. Child specific aides are welcome on a case-by-case basis and are the fiscal responsibility of the parent.

In order to provide a positive social environment, Raphael Academy cannot accept children who are physically aggressive (hitting, biting, kicking, slapping, spitting, cursing, etc.) towards other students or staff.

Participants over the age of 6 must have independent toileting skills and not require assistance in the bathroom. General assistance with zippers, buttons, etc. will be accommodated.

Arrival and Dismissal

- **Parking:** Please drop-off your child between 8:20-8:30 am in the classroom and sign your child in so that staff knows your child is present. Pick up will be in the hallway inside the side entry door on Soraparu Street. If you need to come late or pick-up early for any reason please send a note or notify the teacher the day before. For your child's safety please do not allow them to enter the school building alone.
- **Dismissal:** Dismissal will be at 3:25-3:30 pm. Please meet your child in the hallway so that you may sign your child out for the day. **Parents arriving after 3:35 pm will be charged a late fee of \$1.00 per minute.** Please respect the teacher's time and your child's need to be picked up on time.
- **Authorization to Release:** Campers will only be dismissed to known parents, guardians, or caregivers listed on the Authorization to Release Form. Parents may also authorize pick-ups by sending a signed and dated note with the name of the person picking up. If camp staff does not know the person, we will request a picture ID. Please make sure any and all people who may pick up your child are aware of this policy.

Concerns and Questions

- Please direct any questions or concerns you may have to the camp director.

Dress

- Please send your child in cool, comfortable clothes that can get dirty. We will be painting and doing arts and crafts.
- Children should wear tennis shoes and socks or Crocs. (Alternative footwear will be allowed due to sensory issues, however we will be walking and participating in games, etc. that will require stable footwear.)
- Please send a baseball cap or hat with your child.

Food

All campers will need to bring their lunch Monday through Friday.

- Raphael Academy promotes a healthy diet for students. Please do not send sodas, sweets or candy or overly processed foods that contain food coloring. Examples of suitable items include sandwiches, fruit, cut-up raw vegetables, whole grain crackers, cheese, pasta, nuts, milk, water, or juice.

- All items should be able to be eaten cold.
- Please send a full water bottle with your child every morning. The school has filtered water for refills.

Medication

- The camp will not administer over the counter medication to children.
- Prescription medication or medication for allergies (such as an epipen or Benadryl) may be kept in the office and can be given to children. Please ask for a Medication Authorization Form when registering your child.
- All prescription medication must be in the original container and labeled with the child's name. The staff cannot deviate from the directions listed on the packaging.
- Please give all medication to your child's teacher.

Please do not send medication in a child's bag or on their person

Things to Bring

- **Please bring a swimsuit, towel and sunscreen to leave at camp each week. (Items will be sent home on Fridays)**
- Baseball cap or hat
- Tote bag or backpack for outings
- Cold, healthy snack and lunch
- Water bottle
- Change of clothes in labeled bag (Many students do not like when their clothes get wet or dirty from art or game activities)
- Please leave all toys, electronics, and personal items at home. These items are often lost or broken and it can be difficult for the child.

Please sign and return this form when registering.

I have read, understand, and agree to abide by the above Raphael Academy Summer Camp Policy. I agree to abide by these policies. I understand that tuition is non-refundable.

Signature

Date